KUSILE POWER STATION

SITE ACCESS AND MOBILISATION, WORK COORDINATION PROCESS & WORK COORDINATION PLAN

Part 3
Annexure X.4.1
Rev 4_0121

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1. General

These following requirements address the Work Coordination Plan(s) provided by the *Contractor*, including Work Coordination Plans for all of Subcontractors (at all levels) These requirements are additional to, but do not derogate from, the other coordination requirements of the Contract.

2. Work Coordination

The *Contractor* is responsible for his work coordination process and the manner of execution necessary to carry out the Works.

Work coordination includes the general and specific work flow, planning and sequence of execution of the Works by the *Contractor*. The *Contractor* is required to provide certain information under Part 3 (Technical Specification and the *Employer* Policies and Procedures), to facilitate the coordination of all field construction and erection on the Project Site by the *Project Manager*.

The *Contractor* informs the *Project Manager*, prior to accessing the Project Site, of the *Contractor*'s proposed work coordination process and manner of execution for each part of the Works at the Project Site by submitting a Work Coordination Plan in accordance with the requirements detailed below. The review by the *Project Manager* of any plan or method of work proposed by the *Contractor* not relieve the *Contractor* of any responsibility for the Works under the Contract and such review is not considered as an assumption of any risk or liability by or on behalf of the *Employer* or any of the *Employer*'s Personnel.

The coordination of overall Project Site operations is under the direction of the *Project Manager*.

3. Work Coordination Plan

The *Contractor* submits a Work Coordination Plan for the *Project Manager*'s approval not less than least fifty-six (56) days prior to *Contractor*'s access to Site date (unless the period from the Contract Date to the Site access date is less than 56 days in which event the plan is provided not later than 7 days after the Contract Date). The Work Coordination Plan demonstrates the management process that is adopted to ensure compliance with the requirements of the Contract. The *Contractor*'s Work Coordination Plan is updated by the *Contractor* for the *Project Manager*'s approval from time to time (and in any event as and when required by *Project Manager*) to ensure that it fully addresses all of the Work's Project Site related activities and complies with these requirements to the satisfaction of the *Project Manager*.

The Work Coordination Plan provided by *Contractor* include, but is not be limited to, the items specified herein considered necessary that an experienced *Contractor* exercising due care and diligence would have anticipated in planning and executing the Works. The *Contractor* conforms to all other Contract terms, and provide all other documents required by Contract, that may not be referenced herein. The *Contractor*'s Work Coordination Plan includes the matters detailed in the attached Work Coordination Plan Requirements Schedule.

4. Site Project Meetings

In addition to the general requirements included in Part 2 [Programme, Progress Reporting and Meeting Requirements] of the *Employer* Policies and Procedures, the following requirements for conducting Project Site meetings apply to the Works.

The *Contractor* and all Subcontractors actively participate in, and adhere to the *Project Manager*'s project management requirements and other procedures initiated for the purpose of maintaining the Project Site administrative control. The *Contractor* and all Subcontractors attend other Project Site meetings when deemed required by the *Project Manager* to coordinate the Works or the Project Works.

4.1 Pre-Mobilization Readiness Review Meeting (PMRRM)

The *Contractor* conducts a Pre-Mobilization Readiness Review Meeting (PMRRM) at the Project Site no later than ten (10) days prior to the *Contractor*'s access to Site date. The purpose of this meeting is to review the Work Coordination Process deliverables and Work Coordination Plan submitted for *Project Manager*'s review. At the discretion of the *Project Manager*, additional PMRRMs may be required to confirm *Contractor*'s readiness to mobilize prior to the *Contractor*'s access to Site date.

The *Contractor*'s Representative, as well the *Contractor*'s assigned construction supervisor, health & safety officer, environmental officer and quality manager attend all PMRRMs.

4.2 Weekly Coordination Meetings

The *Project Manager* conducts weekly onsite coordination meetings with all current construction participants in attendance for the purpose of coordinating the Project Works and sharing of information relevant to the onsite operations, such as safety, space allocation,

planning, work interfacing, and start-up issues. The *Contractor*'s Representative as well as the *Contractor*'s senior site representative(s) attend this meeting and provide in advance any information for the meeting agenda requested by the *Project Manager*.

4.3 Monthly Project Management Meeting

The *Contractor* attends monthly management meetings with the *Project Manager* and other *Employer*'s Personnel at the Project Site during the course of construction and erection as required by the *Project Manager*. Attendance by *Contractor* includes the *Contractor*'s Representative as well as an executive level home office representative(s) (when agenda justifies), home office *Project Manager*, and Site manager. The purpose of the meetings is to review Works progress, the status of the Project Works and resolve items of concern, problems, and outstanding disputes. The date, time, and location of these meetings are provided by the *Project Manager*.

The format and content of the Monthly Project Management Meeting is as directed by the *Project Manager*.